

# VETiS Programs for 2015

## for VCE & VCAL students

“The Central Grampians VET Cluster collaborates to provide a broad range of VET programs in the region. We strive to develop workplace skills that equip our young people for the future by encouraging participation in VET.”

WHY DO STUDENTS CHOOSE TO UNDERTAKE VET AS PART OF THEIR SENIOR SECONDARY CERTIFICATE?

VET offers students the opportunity to:

- combine general and vocational studies
- explore career options and pathways
- undertake learning in the workplace
- undertake applied learning in an adult learning environment
- gain a nationally recognised qualification or credit towards a qualification that contributes to satisfactory completion of the VCE or VCAL
- develop skills that will equip them for the workforce.



**Central Grampians**  
Vocational Education Cluster



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VETiS

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# Who Can Do It?

Vocational Education and Training in Schools is directly job related and competency based. These courses are good for people who like study that is practical and hands on.

## Who can do it?

Year 10, 11 and 12 students can undertake VETiS programs while completing their VCE or VCAL. VETiS Programs provide a qualification or partial completion of a Certificate II or III and are designed to give an overview/introduction to the industry. The units completed during a VETiS program will in some cases count toward continued study at Further Education Providers, giving you a head start on your further education, apprenticeship or traineeship.

Approved VCE VETiS programs allow VCE students to blend general studies with vocational education – keeping employment and training options open while also providing ATAR contributions for university entrance. Other VETiS programs can also be undertaken with block credit to the VCE.

VETiS programs contribute to VCAL learning programs.

Some VETiS programs are offered within the school timetable while additional programs are delivered externally with students travelling to other schools or Longerenong College.

Please check with your school VETiS coordinator relating to access to programs, travel arrangements and any additional costs associated with VETiS programs.

To select a VETiS program you will need to include it on your school subject selection sheet as well as fill in an application to enrol. Not all VETiS programs run each year as they depend on student numbers. Consult your school's VETiS Coordinator or the Central Grampians VETiS Cluster Coordinator if you require any further information on VETiS programs or enrolments.

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# Travel Arrangements

## **Delivery Arrangements:**

VETiS programs are delivered off-the-job in a partnership arrangement between the RTO and participating secondary colleges. The proportion of school-based delivery has been determined by negotiation between the RTO and the VETiS student's home school. A structured work placement is strongly recommended for this program, while some certificates require a mandatory amount of work placement hours.

## **Accessing VET programs at another location**

Some VETiS programs are offered to students outside of their home schools. This allows for students to access specialist facilities and expert training that is not available at their own school. These programs are generally run each Wednesday and may require students to travel outside of school hours.

## **Missing classes due to VETiS Programs**

**Students undertaking VETiS programs in the Wednesday VETiS block may miss some class time for other subjects. In these cases students are expected to chase up class work requirements from teachers and make up any missed class time during study periods.**

## **Transport Options**

Students travelling to access VETiS programs are required to pay for the cost of public transport, however a travel allowance may be applied for through the school.

**From Stawell to Horsham (including Longerenong)** – students can access the outgoing school bus from Stawell to Dadswell's Bridge at the Kingston Bus Depot at 7am. Students are required to change buses at Dadswell's Bridge to the inbound Horsham school bus. Arrangements for accessing this service should be made through the school VETiS Coordinator. No return service is available – students will need to arrange their own transport to return to Stawell.

**From Lake Bolac or Ararat to Horsham** – There are no suitable public transport options. Students are required to make their own travel arrangements. Students should notify their school VETiS coordinator as to how they will be travelling.

**From Stawell to Ararat and Ararat to Stawell**– the Sandlant's Bus service operates between Stawell and Ararat each day. Students should register their intention to travel on the bus with the VETiS Coordinator and ask for a timetable.

**From Lake Bolac to Ararat** – there are currently no suitable public transport options. Students will need to speak to the VETiS Coordinator to confirm individual arrangements or arrange car pool options.

**From Stawell / Ararat to Ballarat** – the VLine bus/train service operates between Stawell, Ararat and Ballarat. Students will be required to access Ballarat City public transport or walk to VETiS program locations.

## **Pathways to Further Qualifications**

### **Certificate I**

This is an entry-level qualification which can set you on a path to further study or give you basic skills which can help prepare you for employment in some industries. Some of the Certificate I programs are pre-apprenticeships or pre-vocational courses.

### **Certificate II – VETiS**

These courses help you to further develop skills you may have learnt in the Certificate I, secondary school or on-the-job learning. Some industries will accept the Certificate II qualification as the minimum requirement for employment, or you could move onto further study at a higher level.

### **Certificate III**

Certificate III courses take a more in depth look at your study area and can follow on from the Certificate II. A range of Certificate III courses are apprenticeship or traineeship programs, which means that along with your regular study, you'll also undertake paid on-the-job training.

### **Certificate IV**

This qualification is a higher-level entry point, where you'll expand your knowledge and prepare for employment in a skilled industry. Some of the Certificate IV qualifications require you to complete the Certificate III as a pre-requisite.

### **Diploma**

A diploma qualification is regarded in many industries as ideal for supervisory roles, managing a team or applying your skills in a complex technical environment. You will develop skills in analysis, planning, theoretical knowledge and management techniques.

### **Advanced Diploma**

This is the highest level of qualification at the TAFE level. You will develop high-level skills in problem-solving, data analysis and industry expertise. Some advanced diplomas feature guaranteed pathways into further study at university.

## Structured Workplace Learning (SWL)

All students undertaking VET programs have the opportunity of going on SWL. SWL placements are not employment and students attending are paid a minimum of \$5 per day. The focus of SWL is to provide students with on the job training related to either their VET program, VCAL or VCE Industry and Enterprise.

### Benefits of going on SWL:

- See the relevance of school work as related to the work environment
- Assists in understanding the work environment
- Increase confidence and communication skills through learning in an adult environment
- Allows you to establish contacts in the industry
- Many students are offered part time or full time work by their host employer, or go on to a traineeship or apprenticeship

*If you would like to go on SWL please contact the VET Coordinator at your school. Assistance to find and organise placements is available through program teachers and VET Coordinators.*

## School-based Apprenticeships and Traineeships

A School-based Apprenticeship and Traineeship combines:

- part-time, practical experience in the workplace, and
- recognised, structured training with a Registered Training Organisation, and
- school studies.

School-based Apprenticeships and Traineeships are open to students 15 years of age or over who:

- are an Australian Citizen, or
- a permanent resident.

**Note:** Other visa categories may also be eligible. Please check with an [Australian Apprenticeship Centre](#) in your local area.

School-based Apprenticeships or Traineeships in Victoria involve the student undertaking the VCE or VCAL as well as being employed part-time and trained under the following arrangements:

### The student must:

- be undertaking the VCE or VCAL
- have paid employment under an industrial agreement that recognises School-based Apprenticeships and Traineeships. In effect the employer will be either:
  - covered by an Award with suitable provisions;
  - party to a workplace agreement, including Individual Transitional Employment Agreements, Australian Workplace Agreements, collective agreements, or pre-reform certified agreements; or
  - covered by the minimum terms and conditions of Part 21 of the Workplace Relations Act. For more information visit the Skills Victoria website: [www.skills.vic.gov.au](http://www.skills.vic.gov.au)
- have a training contract that includes a nationally recognised qualification and duration of training to be undertaken. This contract must be registered with Skills Victoria
- have a training plan and be signed with an RTO within two months of commencement of the School-based Apprenticeship and Traineeship
- undertake training over two years at an average of 13 hours per week for employment and training per week. This 13 hours should be divided into at least seven hours of employment and six hours of training per week which may be averaged over three periods of four months in each year of the program
- spend at least one timetabled day during the normal school week on the job or in training.

### The school must:

- endorse the training plan for a school-based apprentice or trainee when it forms an integral part of the student's school learning program and study timetable. It must be verified that during term time, a student's timetable indicates that a minimum of one day of the school week during normal school is spent in employment and/or structured training as an apprentice or trainee
- sign the student's training plan to acknowledge that the student is enrolled in a senior secondary program such as the VCE or VCAL
- endorse the training plan for a school-based apprentice or trainee if the above criteria have been met. Endorsement of the training plan by the school will indicate that it is undertaking responsibility to enrol the student on VASS so that credit for the training within the VCE or VCAL can be awarded to the student.

Training and assessment are the responsibility of the RTO.

School-based Apprenticeships and Traineeships in the following industry areas have been approved by industry bodies and the VCAA for students undertaking the VCE:

- [Agriculture](#)
- [Automotive](#)
- [Business](#)
- [Community Services](#)
- [Engineering](#)
- [Food Processing \(Wine\)](#)
- [Horticulture](#)
- [Hospitality](#)
- [Information Technology](#)
- [Sport and Recreation](#)

School-based Apprenticeships and Traineeships are also available in other industry areas for which Skills Victoria have approved funding. For more information on funding eligibility visit: [Skills Victoria](#).

School-based Apprenticeships and Traineeships in other approved industry areas, may also contribute to the VCE through [Block Credit Recognition](#).

# Automotive

## Certificate II in Automotive Studies (Pre-vocational) (22015VIC)

### Aim of the Program:

- ◀ Provide students with a basic operational knowledge of a range of automotive technologies, the ability to apply a range of skills appropriate to enter the automotive industry and to apply solutions to a range of problems.
- ◀ Provide students with 'work ready' knowledge and skills applicable to a variety of career paths in the automotive industry.

Completion of Certificate II in Automotive Studies (Pre-vocational) provides a pathway for students into the automotive Industry through an apprenticeship or higher education. With additional training and experience, future employment opportunities may include trimmer, detailer, panel beater, painter, light vehicle mechanic, heavy vehicle mechanic, motorcycle mechanic. Higher education pathways can lead to roles such as an automotive engineer.

**Duration:** 2 Years

**Work placement requirements:**  
10 days Strongly Recommended

**Location:** Stawell Secondary College

**RTO:** South West TAFE

### Course Units

- ◀ Apply safe work practices
- ◀ Job seeking
- ◀ Remove and replace steering assembly
- ◀ Remove and replace wheel and tyre assemblies
- ◀ Use and maintain measuring equipment
- ◀ Carry out industry research
- ◀ Dismantle and assemble engine, four stroke multi cylinder (petrol)
- ◀ Remove and replace engine cylinder head
- ◀ Recharge batteries
- ◀ Dismantle and assemble carburettor
- ◀ Dismantle and assemble fuel pump
- ◀ Dismantle/assemble transmission, manual
- ◀ Remove and replace clutch assembly
- ◀ Remove/replace suspension, front springs
- ◀ Operate electrical test equipment
- ◀ Remove and replace alternator
- ◀ Remove and replace starter motor
- ◀ Construct basic electronic circuits

**Study score:** A study score is not available.

Students will receive a Statement of Attainment for units completed.

# Building and Construction

## Certificate II in Building and Construction (Pre-apprenticeship) (22216VIC - partial)

### Aim of the Program:

- ◀ Provide participants with knowledge and skill development to enhance their employment prospects within the building and construction industry.
- ◀ Enable participants to gain a recognised credential and to make a more informed choice of vocation or career paths.

The VCE VET Building and Construction program provides partial completion of the 22216VIC Certificate II in Building and Construction (Bricklaying, Carpentry, Painting and Decorating – Pre-Apprenticeship). Additional training is required to complete the pre-apprenticeship. The training undertaken may lead to a career path within the Building and Construction industry. Trade qualifications are available in General Construction: Painting and Decorating, Bricklaying/Blocklaying or Carpentry – Framework/Formwork/Finishing.

**Duration:** 2 Years

**Work placement requirements:**  
10 days Strongly Recommended

**Location:** Ararat College

**RTO:** Federation University

### Course Units

- ◀ Work safely in the construction industry
- ◀ Carpentry hand tools
- ◀ Sub-floor framing
- ◀ Wall framing
- ◀ Roof framing
- ◀ External cladding
- ◀ Installation of window and door frames
- ◀ Workplace safety and industry induction
- ◀ Workplace procedures for environmental sustainability
- ◀ Basic First Aid
- ◀ Building structures
- ◀ Calculations for the building industry
- ◀ Levelling
- ◀ Quality principles for the building industry
- ◀ Safe handling and use of plant and power tools
- ◀ Workplace documents and plans
- ◀ Basic setting out
- ◀ Introduction to demolition

**Study score:** A study score is not available.

Students will receive a Statement of Attainment for units completed.

# Children's Services

## Certificate III in Children's Services (CHC30708)

**Duration:** 2 Years

**Work placement requirements:**  
105 hrs mandatory requirement

**Location:** Stawell Secondary College

**RTO:** AIET

### Course Units

#### Aim of the Program:

- ◀ Provide students with the knowledge and skills to achieve competencies that will enhance their employment prospects in the Childcare industries.
- ◀ Enable students to gain a recognised qualification and to make a more informed choice of vocation and career paths such as children's services, child protection, community work, disability work, mental health and youth work sectors.
- ◀ Enable students to gain a nationally recognised qualification, that is now a requirement when gaining employment in the Childcare industry.

The Certificate III in Children's Services can provide pathways for people thinking about or preparing for work or further study in child care and community care. Children's Services can involve using organisational policies, procedures and individual children's profiles to plan activities and provide care to children, facilitate their leisure and play and enabling them to achieve their developmental outcomes.

- ◀ Apply first aid
- ◀ Support the development of children
- ◀ Contribute to OH&S processes
- ◀ Ensure the health and safety of children
- ◀ Operate under a case work framework
- ◀ Interact effectively with children
- ◀ Work within the relevant legal and ethical framework
- ◀ Provide experiences to support children's play & learning
- ◀ Identify & respond to children & young people at risk
- ◀ Contribute to the provision of nutritionally balanced food in a safe & hygienic manner
- ◀ Provide Care for Children
- ◀ Provide Care for babies
- ◀ Undertake community sector work in the community
- ◀ Advocate for clients
- ◀ Develop understanding of children's interests and developmental needs

# Community Services

## Certificate II in Community Services (CHC20108)

**Duration:** 2 Years

**Work placement requirements:**  
10 days Strongly Recommended

**Location:** Stawell Secondary College

**RTO:** AIET

### Course Units

#### Aim of the Program:

- ◀ Provide students with the knowledge and skills to achieve competencies that will enhance their employment prospects in the community services or community services related industries.
- ◀ Enable students to gain a recognised qualification and to make a more informed choice of vocation and career paths such as aged care, alcohol and other drugs, children's services, child protection, community housing, community work, disability work, mental health and youth work sectors.
- ◀ Enable students to gain a nationally recognised qualification; a full Certificate II qualification with partial completion of a Certificate III qualification.

Certificate II in Community Services can provide pathways into work or further study in community services, in areas such as child care, aged care, home and community care, drug and alcohol work, disability work, social housing or mental health work. With additional training and experience, future employment opportunities may include a community health worker, counsellor, out of hours carer, school support worker, case manager.

- ◀ Prepare for work in the Community Sector
- ◀ Communicate with people accessing the services of the organisation
- ◀ Follow policies/procedures/programs
- ◀ Work with others
- ◀ Apply first aid
- ◀ Support the development of children
- ◀ Participate in OH&S processes
- ◀ Work effectively with families to care for the child
- ◀ Ensure the health and safety of children
- ◀ Operate under a case work framework
- ◀ Work effectively in the leisure and health industry
- ◀ Undertake community sector work within own community
- ◀ Advocate for clients
- ◀ Develop an understanding of children's interests and developmental needs
- ◀ Provide experiences to support children's play and learning

**Study score:** A study score is available.

# Engineering

## Certificate II in Engineering Studies (22209VIC)

**Duration:** 2 Years

**Work placement requirements:**  
80 hours strongly recommended

**Location:** Marian College

**RTO:** Federation University

### Course Units

#### Aim of the Program:

- ◀ Certificate II in Engineering Studies provides students with the practical skills and theoretical knowledge to undertake an apprenticeship in the engineering trades.
- ◀ Units 1 and 2 cover areas in basic machine processing, fabrication techniques, occupational health and safety principles, using power tools and using computers for engineering related work activities.
- ◀ Depending on the electives chosen, Units 3 and 4 cover areas such as producing basic engineering sketches and drawings, handling engineering materials, fabricating basic jewellery items and assembling and testing electronic engineering equipment and making it operational.

Certificate II in Engineering Studies prepares students for an engineering apprenticeship which can lead into a range of careers in the engineering and manufacturing industries, including roles in conception, design, manufacture, assembly, installation, repair, replacement, packaging and sales of a wide range of products. As a qualified tradesperson occupations may include: boiler maker, welder, tool/die maker, hydraulics/avionics/mechanical technician, draughtsperson, mechanical fitter.

- ◀ Apply principles of Occupational Health & Safety in work environment
- ◀ Use hand tools
- ◀ Use power tools/hand held operations
- ◀ Perform basic machining processes
- ◀ Apply metallurgy principles
- ◀ Use computer aided drafting systems to produce basic engineering drawings
- ◀ Participate in environmentally sustainable work practices
- ◀ Perform computations
- ◀ Create engineering drawings using computer aided systems
- ◀ Organise and communicate information
- ◀ Interact with computer technology
- ◀ Produce basic engineering graphics

**Study score:** A study score is available.

## Certificate III in Health Services Assistance (HLT32512)

**Duration:** 2 Years

**Work placement requirements:**

40 Hours minimum mandated

80 Hours strongly recommended each year

**Location:** T.B.C

**RTO:** Federation University

### Course Units

#### Aim of the Program:

- ◀ The VCE VET Health Program is drawn from a national training package HLT07 and offers portable qualifications which are recognised throughout Australia
- ◀ These qualifications provide students with the skills and knowledge required to pursue further training or work in an entry-level role within a range of health related areas.

- ◀ Participate in WHS processes
- ◀ Communicate and work effectively in health
- ◀ Apply First Aid
- ◀ Comply with infection control policies and procedures in health work
- ◀ Maintain high standards of client service
- ◀ Assist with client movement
- ◀ Interpret & apply medical terminology appropriately
- ◀ Prepare and maintain beds
- ◀ Apply the principles of confidentiality, privacy & security within a medical environment
- ◀ Respond effectively to behaviours of concern

**Study score:** If a student receives a unit 3 & 4 sequence they will be eligible for an increment towards their ATAR (10% increment)

Students will receive a Statement of Attainment for the units completed.

## Certificate II in Kitchen Operations (SIT20312)

### Aim of the Program:

- Provides students with the skills and knowledge to be competent in a range of kitchen functions and activities to work in various hospitality enterprises where food is prepared and served.

With additional training and experience, future employment opportunities may include chef, pastry chef, caterer, breakfast cook, short order cook and a fast food cook.

**Duration:** 2 Years

**Work placement requirements:**  
Strongly Recommended

**Location:** Ararat College

**RTO:** A.I.E.T

### Course Units include:

- Use hygiene practices for food safety
- Source and use information on the hospitality industry
- Work effectively with others
- Participate in safe work practices
- Prepare simple dishes
- Present food
- Maintain the quality of perishable items
- Use food preparation equipment
- Produce dishes using basic methods of cookery
- Clean kitchen premises and equipment
- Produce appetisers and salads
- Produce stocks, sauces and soups
- Produce vegetables, fruit, egg and farinaceous dishes
- Purchase goods

**Study score is available.**

Students can receive a Statement of Attainment for the units completed.

# Hospitality

## Certificate III in Catering Operations (SIT31013)

### Aim of the Program:

- ◀ This course is designed for people who have a passion for cookery in a commercial environment. The course provides participants with skills, knowledge and experience in practical food production, hygiene, menu costing, OHS, team work and basic nutrition. This is a nationally recognised course. Individuals may have some responsibility for others and provide technical advice and support to a team. The qualification is suitable for an Australian apprenticeship pathway.

**Duration:** 2 Years

**Work placement requirements:**  
To be confirmed

**Location:** Ararat College

**RTO:** A.I.E.T.

### Course Units include:

- ◀ Present food
- ◀ Use hygienic practices for food safety
- ◀ Work effectively with others
- ◀ Prepare simple dishes
- ◀ Source and use information on the hospitality industry
- ◀ Maintain the quality of perishable items
- ◀ Participate in safe work practices
- ◀ Prepare sandwiches
- ◀ Show social and cultural sensitivity
- ◀ Apply first aid
- ◀ Use food preparation equipment
- ◀ Clean kitchen premises and equipment
- ◀ Participate in safe food handling practices
- ◀ Produce dishes using basic methods of cookery
- ◀ Participate in environmentally sustainable work practices
- ◀ Coach others in job skills
- ◀ Produce appetisers and salads
- ◀ Produce stocks, sauces and soups
- ◀ Produce vegetables, fruit, egg and farinaceous dishes
- ◀ Use cookery skills effectively
- ◀ Purchase goods

Students can receive a Statement of Attainment for the units completed.

# Lab Skills

## Certificate III Laboratory Skills (MSL30109)

### Aim of the Program:

- ◀ The Certificate III in Laboratory Skills offers entry level technical training in laboratory skills across a range of industries. Employment outcomes targeted by this qualification include laboratory technicians, instrument operators and similar personnel.

Industry sector/specialisations could include, but are not limited to:

- construction materials testing
- environmental monitoring
- food testing
- pathology testing
- mineral assay
- scientific glassblowing
- wine testing.

**Duration:** 2 Years

**Work placement requirements:**  
Strongly Recommended

**Location:** Marian College  
**RTO:** VOTES

### Course Units include:

- ◀ Participation in environmentally sustainable work practices
- ◀ Communicate with other people
- ◀ Plan and conduct laboratory/field work
- ◀ Record and present data
- ◀ Participate in laboratory/field workplace safety
- ◀ Maintain the laboratory fit for purpose
- ◀ Perform basic tests
- ◀ Perform food tests
- ◀ Contribute to the achievement of quality objectives
- ◀ Perform aseptic techniques
- ◀ Prepare working solutions
- ◀ Perform microscopic examination
- And 1 of:
  - ◀ Prepare culture media
  - ◀ Prepare practical science classes and demonstrations

**Study score:** A study score is available.

Students can receive a Statement of Attainment for the units completed.

# Sport & Recreation

## Certificate III in Sport & Recreation (SIS30513)

### Aim of the Program:

< The VCE VET Sport and Recreation program provides students the opportunity to acquire and develop the skills, knowledge and confidence to work in the areas of community and outdoor recreation. Leadership, organisational and specialist activity skills will be developed through theory and practical sessions.

Certificate II in Sport and Recreation provides students with the skills and knowledge that will enhance their employment prospects in the sport and recreation industries. Possible employment outcomes may include support in the provision of sport and recreation programs, grounds and facilities maintenance and working in the service industry in locations such as a fitness centre, outdoor sporting ground or aquatic centres.

**Duration:** 2 Years

**Work placement requirements:**  
10 days Strongly Recommended

**Location:** Marian College

**RTO:** A.I.E.T.

### Course Units Include

- < Year 1
- < Provide First Aid
- < Organise personal daily work priorities and development
- < Follow work health and safety policies
- < Use social media tools for collaboration and management
- < Respond to emergency situations
- < Provide customer service
- < Develop and extend critical and creative thinking skills
- < Provide equipment for activities
- < Maintain sport and recreation facilities
- < Maintain sport and recreation equipment for activities
- < Teach the fundamental skills of athletics
- Year 2
- < Manage conflict
- < Undertake risk analysis of activities
- < Conduct basic warm-up & cool-down programs
- < Plan and conduct sport and recreation sessions
- < Facilitate groups
- < Provide public education on the use of resources
- < Assist with recreation games not requiring equipment
- < Officiate games or competitions
- < Provide fitness orientation and health screening
- < Instruct and monitor fitness programs

**Study score is available**

## Certificate III in Automotive Body Repair Technology (AUR32112)

### Aim of the Program:

- ◀ The Certificate III in Automotive Body Repair Technology prepares new employees or recognises and develops existing workers who are repairing, maintaining and re-manufacturing the body of vehicles in the automotive industry. Job roles related to this qualification include:
  - ◀ vehicle body repair technician
  - ◀ vehicle body restoration technician
  - ◀ heavy vehicle body and chassis repair technicians

**Duration:** 2 Years

**Work placement requirements:**  
To be confirmed

**Location:** Stawell Secondary College

**RTO:** Kangan

### Course Units can include:

- ◀ Carry out panel repairs
- ◀ Remove and fit protector moulding's, transfers and decals
- ◀ Repair body panels using metal finishing techniques
- ◀ Repair body panels and thermoplastic components
- ◀ Repair and replace structural damage by welding
- ◀ Repair and replace structural damage by riveting
- ◀ Repair aluminium body panels (finishing)
- ◀ Repair aluminium body panels (filling)
- ◀ Identify and repair high strength steel components
- ◀ Set up and operate universal measuring systems
- ◀ Conduct major sectional repairs
- ◀ **Elective Units to be confirmed before commencement of course**

Students will receive a Statement of Attainment for the units completed.

# Wine Industry Operations

## Certificate II in Wine Industry Operations (FDF20411)

**Duration:** 2 Years

**Work placement requirements:**  
To be confirmed

**Location:** Marian College

**RTO:** NMIT

### Course Units

#### Aim of the Program:

- This qualification provides vocational skills for work in the wine industry. A range of specialist electives are included covering skills used in the following wine industry operational areas:
  - bottling and packaging
  - cellar door sales
  - cellar operations
  - laboratory
  - warehousing
  - wine grape growing.

The FDF20411 Certificate II in Wine Industry Operations targets those working within a production or production support role. Job roles in the industry often vary in the degree of skill specialisation and the qualification packaging rules reflect this diversity through allowing a choice of specialist electives in one specialisation area or a combination of grape growing, cellar operations, bottling and packaging, warehousing, laboratory and cellar door sales work.

- < Implement the food safety program and procedures
- < Participate in OH&S Processes
- < Apply Sampling Procedures
- < Operate the Pressing Process
- < Operate the Crushing Process
- < Perform Fermentation Operations
- < Canopy Maintenance
- < Pick grapes by hand
- < Hand Prune Vines
- < Take Vine Cuttings
- < Train Vines
- < Operate Tractors
- < Pests and Diseases

Students will receive a Statement of Attainment for the units completed.



# Parental Consent and Confidential Medical Report

for VET in Schools classes at

College

***[Please read carefully, complete and return prior to commencement of lessons; failure to complete details and signatures could result in non-acceptance to the VET course]***

*We have discussed the commitment required to participate in the VET program and understand that it may involve being absent from school to attend VET classes as well as Structured Workplace Learning (on the job training) as required. We understand that to complete the program and gain the VET certificate the student must meet the requirements of both the VET course and the VCE/VCAL. I also understand that enrolment numbers may determine the availability of the course. We understand that completion of this form indicates a commitment to undertake the program outlined in the program booklet.*

*I/we consent for the photographic, video, audio or any other form of electronic recording of the named student as part of this program. I authorise the use of this material by the Central Grampians VET Cluster as part of promotion in printed and online material. I understand that this publication may be without acknowledgement and will be without remuneration or compensation. I further understand that once published on the internet, the Central Grampians VET Cluster have no control over its subsequent use and disclosure. I understand and agree that if I wish to withdraw this authorisation it will be my responsibility to inform the Cluster Coordinator on (03) 5352 4177*

I give consent for my son/daughter [please insert student's name]:

to participate in the VET [specify type of VET program]:

**Signed:**

**Print name of parent**

Date: / /20

The following information is intended to assist the school in case of any medical emergency with your child. All information is held in confidence.

Student's Name: .....

Date of Birth: . . . / . . . / . . . School attended: ..... Year Level: .....

Parent's / Guardian's Full Name: .....

Address: ..... Postcode: .....

Emergency Telephone: Home: ..... Work: .....

Name of Family Doctor: .....

Address: ..... Postcode: .....

Medicare Number: .....

Medical / Hospital Insurance Fund: ..... Contribution Number: .....

Ambulance Subscription: Yes / No

Membership Number:

Health care card holder: Yes / No

Membership Number:

## Medication

1. Is your student presently taking any medication? YES / NO

If YES, please state name of medication, dosage and possible side effects if known etc:

.....  
.....

2. The teachers in charge of the class will expect the student to retain control of medication and will leave responsibility with the individual student. [Please label all medication with the student's name, dose to be taken and when it should be taken]

## Consent to Medical Attention

I authorise staff at College to administer first aid to my child, and for the teacher in charge of the VET in Schools program to consent, where it is impracticable to communicate with me, to the student receiving such medical or surgical treatment as may be deemed necessary by a medical practitioner and I agree to meet any costs or expense thereby incurred.

**Signed (Parent/Guardian) :**

Date: / /20

## Student Contract

I, [Print Student Name] agree to the following terms and conditions for participating

in VET in Schools classes at

College:

- To behave in a manner that is expected of students at College; and
- To comply with any lawful requests or instructions given by staff at College.

**Students Name:**

**Signed:**

Date: / /20







**Disclaimer: This publication was compiled by the CGVET Cluster Coordinator. The information provided was correct, as submitted by the schools of the CGVET Cluster, at the time of going to print.**